



中國香港龍舟總會 HONG KONG CHINA DRAGON BOAT ASSOCIATION

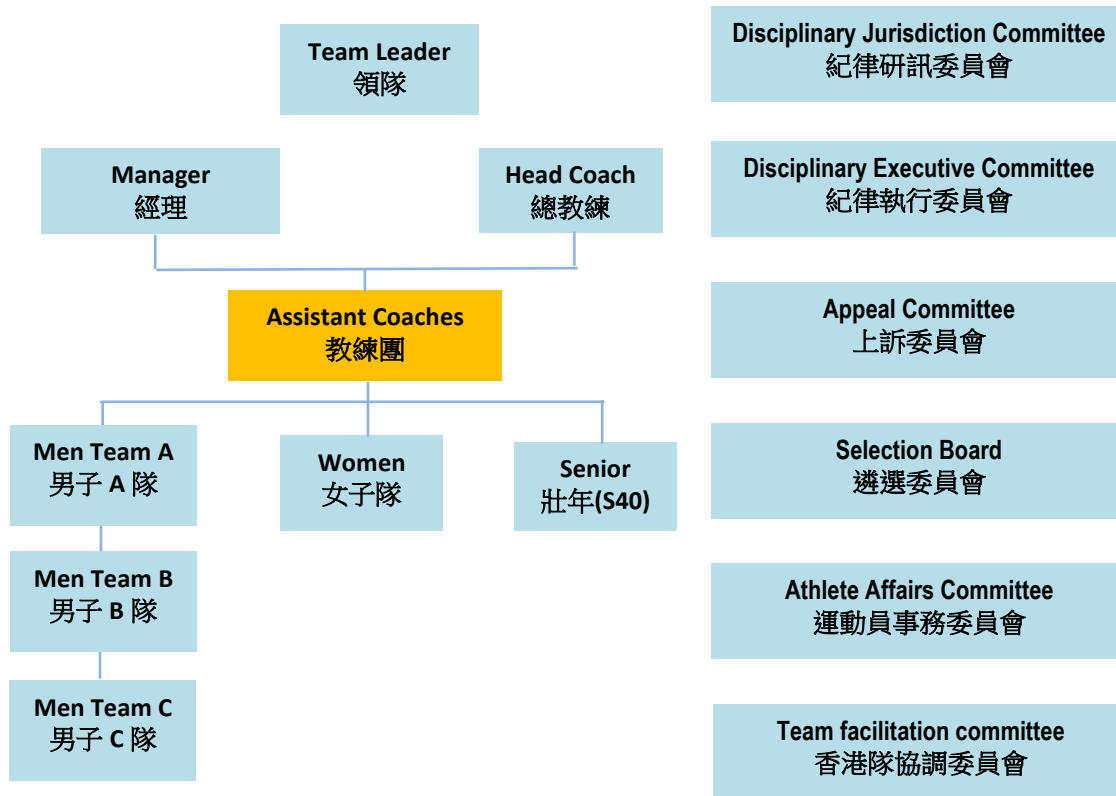


Founding Member of International Dragon Boat Federation
Founding Member of Asian Dragon Boat Federation
Affiliated Member of Sports Federation & Olympic Committee of Hong Kong, China
Founding Member of Hong Kong Water Sports Council

國際龍舟聯合會創會會員
亞洲龍舟聯合會創會會員
中國香港體育協會暨奧林匹克委員會附屬會員
香港水上運動議會創會會員

Recruitment of Hong Kong Dragon Boat Team Assistant Coach

Team Structure



Job Duties

1. Report directly to the Head Coach of HKCDBA.
2. Present quarterly progress report to the HKCDBA Head Coach.
3. Execute pre-season, in season and off season programmes for all the teams of Hong Kong Team.
4. Implement all aspects of organizing & assist Head Coach in running trainings, event day team management and athlete selections.
5. Assist Head Coach to develop a recruitment plan for Hong Kong Team athletes.
6. Set and manage athlete expectations ensuring a progressive performance improvement throughout the race season.
7. Uphold Team Values and ensure all athletes understand and conform to Code of Conduct.
8. Assist in recruitment of new talent to the Team.
9. Manage, drive and uplift HKT effectively in pursuit of excellence, enthusiasm, unity and sustainable development.



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10. Ensure HKT policies and selection mechanism is maintained in high transparency, impartiality and fairness.
11. Develop and actively participate in media interviews and/or public relations opportunities for the Hong Kong Dragon Boat Team.
12. Timely submit all the training records, selection reports & related statistics, race results plus related information and payment vouchers to Head Coach. All the records must comply with the local government audit requirement.

Requirement

1. Holder of recognized international coaching / instructor certificate of any water sports discipline;
2. Holder of International Dragon Boat Coaching Certificate would be an advantage;
3. Preferably a minimum of 5 years' or above coaching experience in dragon boat team which has been participated in Overseas Competition and entered the Finals during his coaching period;
4. Secondary School Graduates or above;
5. Familiar with IDBF Race rules and both international and local sport development of dragon boating;
6. Be able to plan and deliver high quality training programmes;
7. Able to demonstrate good paddling and weight training technique;
8. Demonstrate effective leadership qualities;
9. Superb interpersonal skills with all levels;
10. Be able to foster a cooperative environment;
11. Be able to work with a diverse team in a fast-paced environment; and
12. Fluent in Cantonese and English is preferable.

Key Performance Indicators

1. Monthly progress reports to be submitted to the Executive Committee Meetings
2. Increased team performance
3. Increased attendance at each training session
4. Increased athletes' satisfaction

This position will be remunerated according to and fully subvented by the Leisure and Cultural Services Department of the Hong Kong SAR Government.

Interested parties please send the full resume with expected remuneration to sports_executive@hkdba.com.hk on or before 16 February 2015.