



# **Online Registration**

# **User Guide**

IPu	i Dasic Details
Team /	Club *
VRC T	esting
Team Ca	aptain *
My Na	ame
Contact	Number *
68888	3888
Contact	e-mail *
vrcpa	ddleclub.secretary@gmail.com
l confirr	n that
rac	nd all the members of my team, waive all rights to make liability claims against the organizers of the 17th Deep Water Bay Dragon Boat Regatta as well as against the municipalities where the ces will take place, helpers and any sponsors, their representatives, agents or successors in title. This waiver shall apply in particular to damage to property and injury or death which may result m participation in the races.
l, a	nd all the members of my team, are physically capable of participating in the event and swimming a minimum of 100 meters when fully clothed.
	y team and I are aware that the Regatta shall be documented on film, recorded and photographed, and that such documentation may be published. I hereby authorize the unconditional use of e pictures and sound recordings made of my team during and after their participation in this event. These may be used and exploited on a commercial basis or for any other purpose.
🗹 By	checking this box you agree to the above statement and waive the right of your team to make liability claims *

- Input your details as required into the text boxes provided.
- Where possible please enter as a club as opposed to individual teams.
- If you wish to add further teams to your club entry just fill out the form again with the same club name.
- You will need to have access to the contact email as payment information will be sent to this account. Please make sure the email address is correct and valid.
- You must confirm that you have read and agree to the statement on behalf of your team/crew before entering.

#### **Input Basic Details**





#### Input team entries

Mixed Category 500m - HK\$ 3950 per entry		
2		
Open Category 500m - HK\$ 3950 per entry		
1		
Women Category 500m - HK\$ 3950 per entry		
1		
Junior Category 500m - HK\$ 1500 per entry		
1		
Steersmen HK\$ 400 per crew without a steersmen		
5		
Please indicate how many steersmen you require. If you do not have your own steersmen then you will need to book one for each crew that does not have one.		

- Input the number of crews your club is entering into each category.
- Multiple crews can be entered into each category.
- If you require steersmen you must ask for the number you need so that each crew that does not have a steersman can have one.
- In the event that you have a steersman who will steer some but not all of your crews you may ask for fewer steersmen. We will then ask you to inform us which of your entries require steersmen so we can plan accordingly.





## **Marquee and Payment Details**

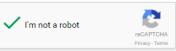
Marquee reservation			
☑ Team Marquee HK\$ 550			
Additional Marquee HK\$ 700			
Due to limited Marquee space on the Beach, we can only allow ONE Marquee per Registrant on a first come first served basis. If you requested and paid for an Additional Marquee, we will notify you if it was successful or provide a refund instead.			
Please select your payment method *			
Cheque			
Uneque .			
Additional comments			
Leave a comment here			
Total Fees Amount in HK\$			
19850.00			
Payment information will be sent to you by e-mail after your registration has been submitted successfully. Please make sure you have entered a correct contact e-mail.			

- Please check whether you would like to ask for a team marquee and if you are interested in one additional marquee, should they become available.
- Please note, marquee spots are very limited and the numbers are out of our hands. Refunds will be given for teams that we are unable to accommodate.
- Select your planned payment method. Options are Cheque or a TT to our HSBC account.
- We welcome any additional comments you may have that are relevant to your entry.
- The total fee that is payable for your entry will be displayed for your reference.

#### **Anti-Robot and Submission**

After confirming that you are not a robot be	low and clicking on 'Submit Race Registration', a confirmation will be displayed on your browser as well as a confirmation e-mail sent to your address.			
Please help to protect us from Spam and prove you are human. *				
I'm not a robot				
Submit Race Registration				

• Tick the "I'm not a robot" box. A green tick will appear to tell you that you may click the submit race registration box.







## **Post Submission Page**

17th Deep Water Bay Regatta Registration
17th Deep Water Bay Regatta Team Registration
Thank you for your Registration of the 17th Deep Water Bay Regatta.
A confirmation e-mail had been sent to your contact e-mail. Please check your spam folder and your entered e-mail address in case you have not received it.
The confirmation e-mail contains further details about the registration process, documents and important payment deadlines.
TEAM NAME: VRC Testing
YOUR CONTACT E-MAIL: vrcpaddleclub.secretary@gmail.com *Please make sure this e-mail is correct to start the registration process
MIXED TEAMS ENTERED: 2
OPEN TEAMS ENTERED: 1
WOMEN TEAMS ENTERED: 1
JUNIOR TEAMS ENTERED: 1
STEERSMEN BOOKED: 5
MARQUEE RESERVATION: Team Marquee HK\$ 550
YOUR PAYMENT METHOD: Cheque
YOUR COMMENT:
TOTAL AMOUNT DUE: 19850.00 HKS

- All the details you have entered should show up here, including your planned payment method.
- The confirmation email includes all payment details, a link to the Risk Acknowledgement Form, and the address to send this information to.