



Organised by

Hong Kong China Dragon Boat Association

Subvented by

Leisure & Cultural Services Department

7th Hong Kong Long Distance Dragon Boat Championships (Charity)

16 October 2016 (Sunday)

HKCDBA Training Centre, On King Street, Shek Mun, Shatin

Bulletin

Date of publication: 17 March 2016

You are cordially invited to participate in the Hong Kong Long Distance Dragon Boat Championships organized by Hong Kong China Dragon Boat Association and subvented by Leisure and Cultural Services Department scheduled on 16 October 2016. To celebrate the Association's 25th Silver Jubilee, we would like to make the annual long distance race a charity event this year. Each participating team will fundraise no less than HK\$10,000 (Open & Mixed), HK\$15,000 (Inter-company) and HK\$5,000 (Junior U23) for the **Hong Kong Federation of Handicapped Youth (HKFHY)**, a charitable organization, for the purpose of strengthening the confidence and social network of the disabled as well as enhancing their job skills and employment opportunities. For more information about HKFHY, please visit their website at www.hkfhy.org.hk. Members of HKFHY will also join this event in a demonstration race. Details are as follows:

Date : 16 October 2016 (Sunday)

Time : 10:00am – 3:00pm

Venue : HKCDBA Training Centre, On King Street, Shek Mun, Shatin

Enrollment Deadline : 23 May 2016 (Monday). Completed set of entry form, required documents and entry fee must be postmarked no later than this date. No refund will be accepted upon successful enrollment. Payment receipt will be distributed at the Team Managers' meeting.

(Note: Successful entries will rest with the total number of participating teams.)

Admin. charge for change of information and incomplete application:

Charge	Item
\$100/participant/category	Submit or change personal information or photo between 15 and 21 September 2016
\$200/participant/category	Submit or change personal information or photo between 22 and 28 September 2016
\$400/participant/category	Submit or change personal information or photo between 29 September and 5 October 2016

Change of information will NOT be allowed on or after 6 October 2016



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Race Categories and Fee

Categories	Standard Boat			Entry Fee (Per team per category)	Minimum Fundraise
	Race Course Route	Distance	Quota		
Inter-Company	Start from HKCDBA Training Center, finish at Tai Mei Tuk.	12.5 km	7	HK\$800 (Member) HK\$1,000 (Non-member)	HK\$15,000
Junior U23			6	\$300 (Member) \$400 (Non-member)	HK\$5,000
Open			6	HK\$800 (Member) HK\$1,000 (Non-member)	HK\$10,000
Mixed			6	HK\$800 (Member) HK\$1,000 (Non-member)	HK\$10,000
HKFHY Demonstration Race	Start from the entry of Shing Mun River, finish at HKCDBA Training Center, Shek Mun	1 km	1	N / A	N / A

* All team names must start with respective name of HKCDBA voting / ordinary members.

Race Rules and Regulations

The IDBF Rules and Regulations and Amendments for HKCDBA Competitions - Rules and Regulations shall apply. Please download the race rules and regulations from HKCDBA website <http://www.hkcdba.org>

** All team managers and participants should be familiar with the race rules and regulations.

Race Format

To be announced at the Team Managers' Meeting.



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Enrollment Procedure

Date & Time	Activity
23 May 2016 (Mon)	<u>Enrollment Deadline</u>
<u>31 May 2016 (Tue)</u> <u>7:00 pm</u>	<u>Fundraise Briefing</u> Fundraise details and arrangements will be announced during the briefing session. All team managers or representatives must attend; Venue: Hong Kong Federation of Handicapped Youth No. 1-3, G/F, Wang Kei House, Wang Tau Hom Estate, Kowloon. Teams can be start fundraise immediately.
15 August 2016 (Mon)	<u>Confirmation of Fundraise</u> Teams must hand over raised funds to the Hong Kong Federation of Handicapped Youth directly on or before due day. (Teams unable to meet the minimum fundraise requirement will be disqualified and will be replaced by reserved teams.)
14 September 2016 (Wed)	<u>Confirmation of Crew List</u> There will be an administration charge for late submission. Please see Dates and Penalties for Request to Change Information for details.
4 October 2016 (Tue) 19:00 hrs.	<u>Team Managers Meeting and Draw of Race Lanes.</u> Briefing of race regulations, race format, arrangement and distribution of materials and draw of race lanes. (The draw results will be announced on website from 10:00pm onwards.) Venue: Meeting Room, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong. NOTE: All teams must comply with the race rules and regulations and arrangements announced at the Team Managers' meeting.
16 October 2016 (Sun)	<u>Race Day</u> Race 1: (Standard Boat 12.5 km) : Inter-company & Junior (U23) 10:00 hrs. : Start from HKCDBA Training Center, finish at Tai Mei Tuk. Race 2: (Standard Boat 12.5 km) : Open & Mixed 12:30 hrs. : Start from Tai Mei Tuk, Tai Po, finish at HKCDBA Training Center, Shek Mun. HKFHY Demonstration Race – Race time to be confirmed



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Awards

Winners of different finals will receive the following awards:

The Champion, 1st and 2nd runner-ups will be awarded a trophy and medals (32 for Standard Boat) each. Other teams will be awarded a trophy.

To encourage teams to raise more funds, an award will be presented to the team with the highest fundraise amount, details to be confirmed.

Equipment

- 1) All equipment would be provided by HKCDBA.
- 2) Participants may use their own paddles, which should meet the requirements set out in accordance with the Clause 5.2 of the "Amendments of HKCDBA Competition Regulations and Rules of Racing".
- 3) Participants may use their own buoyancy aid or life jackets.

Entry Requirements

Categories	Entry Requirement
All participants must be	<ul style="list-style-type: none"> • Able to swim with light clothing only at least 50m; • Holders of valid Athlete Registration Cards; • Buoyancy aid must wear on board; • Aged 12 or above as of 1 June 2016.
Open	<ul style="list-style-type: none"> • No gender limitation.
Mixed	<ul style="list-style-type: none"> • 8-12 female paddlers for Standard Boat; • No gender limitation on helm and drummer.
Inter-Company	<ul style="list-style-type: none"> • For companies with valid Business Registration Certificates only. Teams shall provide a copy of valid Business Registration Certificates; • All paddlers must be full-time staff of the company; • Paddlers shall provide a copy of their staff ID or certification letter; • No gender limitation.
Junior U23	<ul style="list-style-type: none"> • Aged below 23 as of 1 June 2016 (except for helm and drummer); • No gender limitation.



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Race by-law

- 1) All participants should be holders of valid HKCDBA athlete cards and be able to present the original copies of the cards to our staff at every race on the race day. For those who are unable to present the HKCDBA athlete cards for any reason, a card replacement charge of HK\$100 will be imposed on the spot.
- 2) Standard Boat Races: Maximum number of participants in each team is 34 including 1 team manager, 1 coach, 1 drummer, 1 helm, 16 to 18 paddlers and 12 reserves. (For safety reason, suggest the first seat of the boat be emptied)
- 3) There is no limitation on the number of race entries participated by each organization.
- 4) Category with less than **3 participating teams** will be cancelled.
- 5) Each team **must have a Team Manager**, who must be present in the Crew Assembly Area during the time when the team is racing and is under the monitoring of Race Officials.
- 6) The coach can also be the drummer or helm with clear indication on the crew list.
- 7) Reserve for helm or drummer: In case the registered helm or drummer cannot participate in the race, the position can be replaced by any member in the crew list.
- 8) Reserves for paddlers, drummer and helm are also subject to the entry requirement of the corresponding categories.
- 9) HKCDBA Organizing Committee shall have the right to refuse any entry into the races at its sole discretion.
- 10) Any team who severely contravenes any race rules and regulations or disciplinary code will be disqualified, and are not entitled for any awards. Entry for all dragon boat race held by the HKCDBA will be suspended, length of suspension will be determined by the Organizing Committee.
- 11) HKCDBA reserves the right to restrict the number of racing paddlers according to weather condition for safety reason.
- 12) In case of illegal construction or illegal occupation of public area or destruction of facilities / planting, teams may be prosecuted and disqualified with no refund.
- 13) If there is any inconsistency between the English version and Chinese version, the Chinese version shall prevail.
- 14) In case of any dispute, the decision of HKCDBA should be final and reserves the right to revise the race regulations at its sole discretion.



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Arrangement under inclement weather

If typhoon signal No. 3 or above, red or black rainstorm warning signal is in force at 07:00hrs. on the race day, all the races will be cancelled. Entry fee would not be refunded.

If thunderstorm warning, typhoon signal No. 1, amber rainstorm warning signal is in force on the race day, all teams shall report on time. Cancellation or delay of races is subject to the final decision of organizing committee. All teams should obey the arrangement announced by organizing committee.

In case weather condition is getting worse during the races, the organizer reserves the right to cancel or postpone the race. Entry fee would not be refunded.

Race Course Route



➡ Inter-Company & Junior U23 Start from HKCDBA Training Center, finish at Tai Mei Tuk.

➡ Open & Mixed Start from Tai Mei Tuk, Tai Po, finish at HKCDBA Training Center, Shek Mun.



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Enrollment method

Please send the following documents to HKCDBA Secretariat by email / fax / post before deadline:

- 1) Completed “(1) Entry Form & (2) Crew Registration Form / Crew List;
- 2) **Entry Fee:**
 - a. Crossed cheque and make the fees payable to “Hong Kong China Dragon Boat Association”; or
 - b. Direct deposit to **HSBC A/C 600-650-568-003** (Please state clearly the TEAM NAME.)
- 3) **Athlete Registration & Admin. charge for changing information:**
 - a. Crossed cheque; or
 - b. Direct deposit to **HSBC A/C 600-650-568-002** (Please state clearly the TEAM NAME.)

4) Fundraise

Payment method will be announced on the Fundraise Briefing Session. All teams' managers or representatives must attend;

Points to note

1. Write down your team name and participated categories at the back of cheques or deposit slips.
2. Retain a copy of the cheques or deposit slips for your own record.
3. It will be deemed as outstanding payment if there is problem banking in your cheque.
4. Postal address: Room 1032, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay.

*** All personal data collected will be solely used for the purpose of arranging this event. Please contact the Association should you prefer to get back any documents submitted within one month upon the completion of the event else respective data will be permanently destroyed from the files.*

Enquiry

Hong Kong China Dragon Boat Association

Tel: (852)2504 8332

Website: www.hkcdba.org

Fax: (852)2577 1873

Email: hkdba@hkolympic.org

We look forward to your joining us for this meaningful event!

Organizing Committee of

7th Hong Kong Indoor Dragon Boat Championships (Charity)



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(1) Entry Form

Team name (Chi) _____ (Eng) _____

Name of club/team/organization _____ Member No. _____
(If applicable) _____

Address _____

Contact person _____ Phone number _____
emergency contact _____

Email _____ person & phone number _____

Participated category

Standard Boat 12.5km (20 max.)	Open	Mixed	Inter-company	Junior (U23)

Declaration

- We, the club / team / organization agree to abide by the constitution, by-law, race rules and regulations of the Association, which may refuse to accept this application without giving any reason therefore. We warrant that the information supplied aforesaid are true, correct and complete. We declare that all the participants can swim for at least 100 meters. All of them are healthy, physically fit, and suitable to participate in the dragon boat races. We understand that we join the training or races at our own risk. We also agree to discharge Hong Kong China Dragon Boat Association from any responsibility in the event of injury, death or loss of property incurred, as a consequence of or while traveling to and from the venue(s) if the cause of injury, death or loss of property is due to our own negligence or inadequacy in health and fitness.
- We, the club / team / organization hereby certify that we have obtained the prior approval from parent(s) / legal guardian(s) of each member of the team participating in this race under 18 years old and we take full responsibility for the care and safety of each of our members. We further confirm our acceptance of the conditions set out in the above paragraph.
- Hong Kong China Dragon Boat Association has purchased Public Liability and Personal Incident Insurance packages which maximum compensation is \$20,000,000 and \$200,000 for accidental death respectively. I will purchase extra insurance coverage myself if necessary. I agree that the information provided to be used by Hong Kong China Dragon Boat Association to process this application.

Signature _____ Stamp of club / company / school _____

Name _____ Date _____



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(2) Crew Registration Form / Crew List

Team name (Chi) _____ (Eng) _____

* One Crew Registration Form per category. Please

Category: _____ make photocopies of this form if necessary.

Details of participants : We declare the following participants are member/staff/students of our club/company/school.

	English name in full	Sex	HKID first 4 digits
Team Manager			
Coach			

	*Race No.			Position	English name in full	Sex	Athlete registration number
1				Drummer			
2				Helm			
3				Paddler			
4				Paddler			
5				Paddler			
6				Paddler			
7				Paddler			
8				Paddler			
9				Paddler			
10				Paddler			
11				Paddler			
12				Paddler			
13				Paddler			
14				Paddler			



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	*Race No.			Position	English name in full	Sex	Athlete registration number
15				Paddler			
16				Paddler			
17				Paddler			
18				Paddler			
19				Paddler			
20				Paddler			
21				Substitution			
22				Substitution			
23				Substitution			
24				Substitution			
25				Substitution			
26				Substitution			
27				Substitution			
28				Substitution			
29				Substitution			
30				Substitution			
31				Substitution			
32				Substitution			

* Race No. – for Race Official's Use

Stamp of club / company / school: